

**Outagamie Waupaca Library System**  
225 North Oneida Street  
Appleton, WI 54911  
920 832-6190

A meeting of the Personnel Committee of the Outagamie Waupaca Library System Board of Trustees will be held Monday, August 20, 2018, at 10:00 a.m. in the Appleton Public Library board room.

**Personnel Committee Agenda**

1. Call to order
2. Approval of April 9, 2018 personnel committee minutes
3. Report on attorney review of Employee Handbook, Health Insurance Opt Out policy, and Compensation policy, and proposed revisions
4. Proposed change to vacation policy
5. 2019 personnel budget
  - a. 2019 cost of living adjustment
  - b. 2019 healthcare opt out incentive
  - c. 2019 Section 125 contributions
  - d. 2019 healthcare contributions
6. Closed Session: The Board may convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Board shall return to open session immediately following the closed session to act on matters of closed session.
  - a. Topic: Employee compensation
7. Adjournment

Personnel committee members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.