

## **Outagamie Waupaca Library System**

225 North Oneida Street  
Appleton, WI 54911  
920 832-6190

A meeting of the Personnel Committee of the Outagamie Waupaca Library System Board of Trustees will be held Thursday, November 12, 2020, at 6:00 p.m. online via GoToMeeting.

### **Personnel Committee Agenda**

1. Call to order
2. Approval of August 25, 2020 personnel committee minutes
3. Annual review of Employee Handbook
4. Reconsideration of March 2020 temporary, pandemic-related compensation policy
5. Approve revised Office Assistant job description
6. Closed Session: The Board may convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and pursuant to section 19.85(1)(f) for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons. The Board shall return to open session immediately following the closed session to act on matters of closed session.
  - a. Employee compensation
  - b. Director's performance evaluation
7. Adjournment

**OWLS Trustees and members of the public are invited to join the meeting from your computer, tablet or smartphone using this link:**

<https://global.gotomeeting.com/join/766926157>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

**United States: +1 (571) 317-3116**

Access Code: 766-926-157

Personnel committee members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.