

**Outagamie Waupaca Library System**  
**Board of Trustees**  
November 21, 2013 Meeting Minutes

The meeting was called to order at 6:34 p.m. by President Gilbert at the New London Public Library.

PRESENT: Will Bloedow, Terry Dawson, Carol Diehl, Peter Gilbert, Paul Girod, Linda Hagen, Marilyn Herman, Eunice Lawrence, Nicole Lemke, Bill Morien, Theresa Rechner, John Signoretti, Marcia Trentlage.

EXCUSED: Bobbie Buchholtz, Patricia Craig.

OTHERS PRESENT: Walter Burkhalter.

Trentlage moved, seconded by Lemke, to approve the minutes of the October 17, 2013 meeting. Motion carried. Girod moved, seconded by Bloedow, to approve checks numbered 28044-28125, inclusive, in the amount of \$68,328.62 and 10/6/13-11/16/13 payroll-related expenditures in the amount of \$104,427.96. Motion carried. Lawrence moved, seconded by Morien, to approve the October 2013 financial report. Motion carried.

#### DIRECTOR'S REPORT

Burkhalter, Gilbert, Colleen Rortvedt, and John Peterson (Appleton Public Library Board President) met with Outagamie County staff to discuss claim submitted by Brown County. A recommendation will be made to the County Board to reject the claim.

Burkhalter has visited with about half of the system member libraries. Thus far it has gone very well. He also has met with each member of the OWLS staff which has been helpful.

Burkhalter updated the Board regarding Calumet County. He and Gerri Moeller visited with the three librarians from the county. It is the intention that they would move forward with joining OWLS in 2015 (all requirements need to be finished by June 30, 2014) if there are any delays then 2016.

AB288 continues to move forward. A compromise has been reached for an amendment that would require a consolidated county that bills others to be billed by contiguous counties. The bill is scheduled to be voted on in January.

Burkhalter and Dave Bacon met with the president of WALTCO and were told that costs for delivery would increase significantly (15% for over the road and 4.3% for sorting). Other options (such as Action Logistics) will be explored as an alternative to WALTCO.

The search to fill the open cataloging position has been expanded and will be posted within

OWLSnet and in the Post Crescent. Deadline to be early December.

The Resource Library Contract will be reviewed soon with Colleen Rortvedt and should be finalized in December. No significant changes are anticipated.

Budget adjustments may need to be addressed early in 2014.

#### OLD BUSINESS

The Youth Services Liaison agreement will remain with Waupaca. Contract will be an action item at the next meeting.

The Board requested that President Gilbert send a letter to the County commending Bill Morien's many years of dedicated service to the OWLS Board.

The meeting was adjourned by President Gilbert at 7:40 p.m.

Respectfully submitted,  
Theresa Rechner, Secretary/Treasurer