

**Outagamie Waupaca Library System**  
**Board of Trustees**  
July 18, 2019 Meeting Minutes

The meeting was called to order at 6:02 p.m. by Marcia Trentlage at the Waupaca Area Public Library.

PRESENT: Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Pete Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Cathy Thompson, Marcia Trentlage, Angela Ver Voort, Nate Wolff.

EXCUSED: Carol Diehl, Will Bloedow.

OTHERS PRESENT: Bradley Shipps.

Hankins moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Herman moved, seconded by Forsythe, to accept the June 20, 2019 meeting minutes as presented. Motion carried.

Forsythe moved, seconded by Buchholtz, to approve the June 30, 2019 financial report. Motion carried.

Herman moved, seconded by Frola, to approve checks numbered 31254-31294, inclusive in the amount of \$103,546.30 and payroll-related expenditures in the amount of \$48,363.91. Motion carried.

**DIRECTOR'S REPORT**

The director's report was shared in writing prior to the meeting.

**NEW BUSINESS**

Ver Voort moved, seconded by Frola, to approve the compliance plan to correct Appleton Public Library's noncompliance with the annual report deadline. Motion carried.

Girod moved, seconded by Forsythe, to approve the fund balance designation. Motion carried.

Buchholtz moved, seconded by Herman, to approve the proposed revision of the 2019 budget. Motion carried.

The board completed their annual review of the Technology & Resource Sharing Plan.

Forsythe moved, seconded by Frola, to approve the revised Public Records Policy. Motion carried.

The meeting was adjourned at 7:35pm.

Respectfully submitted,

Cathy Thompson  
OWLS Secretary/Treasurer