

Outagamie Waupaca Library System
Board of Trustees
May 18, 2017 Meeting Minutes

The meeting was called to order at 6:03 p.m. by President Herman at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Terry Dawson, Carol Diehl, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Marcia Trentlage, Garth Zimmermann.

EXCUSED: Patricia Craig, Cathy Thompson.

OTHERS PRESENT: Gerri Moeller, Bradley Shipps, Tasha Saecker.

Forsythe moved, seconded by Bloedow, to approve the consent agenda consisting of the minutes of the April 20, 2017 meeting, checks numbered 30057-30109, inclusive, in the amount of \$182,956.42, 4/20/17-5/18/17 payroll-related expenditures in the amount of \$62,723.60, the April 30, 2017 financial report, and changing Discussion item 5.a, *Request from the NFLS library board to meet regarding the OWLSnet fees discussion to Discussion of OWLSnet fees*. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

ACTION ITEMS

The board discussed the retirement of the NFLS director and the letter received from him prior to his departure. They also discussed the interim period between directors and possible approaches for the OWLS new director search.

Gilbert moved, seconded by Trentlage, to approve the final 2016 financial statement and the 2016 fund balance.

DISCUSSION ITEMS

The board discussed the OWLSnet fees proposal, including a letter received from the Marinette County library. They reviewed the planning process, discussed NFLS and OWLS library participation, and asked questions about feedback from OWLSnet member libraries. Two OWLS board member reported directly asking for feedback from OWLS member libraries. They asked if the upcoming AAC discussion and vote on the fees proposal would be held in an open meeting, and were assured that any interested board members were welcome to attend.

County library reimbursements were also discussed, with a particular focus on changes to the Calumet County reimbursements in 2018. Because the cost per circ decreased

significantly at Calumet County libraries in 2016, it's likely that Calumet County reimbursements will be decreased to OWLS member libraries in 2018.

A new temporary administrative assistant has been hired at OWLS. She was hired through a staffing agency in order to bring her on board quickly, but it's possible that this position could turn into a permanent position.

Carol Diehl encouraged board members to consider attending the American Library Association Conference in Chicago Jun 22-27. She's attended in the past and found it a wonderful way to learn more about libraries, and meet other trustees.

Neither the Personnel Committee nor the Building Committee were able to schedule meetings prior to this full board meeting. Both of those committees will meet before the June OWLS board meeting.

The meeting was adjourned by President Herman at 7:30 p.m.

Respectfully submitted,

Bobbie Buchholtz
Secretary/Treasurer