

Outagamie Waupaca Library System
Board of Trustees
October 26, 2017 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Herman at the Appleton Public Library.

PRESENT: Patricia Craig, Carol Diehl, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Cathy Thompson, Marcia Trentlage, Garth Zimmermann.

EXCUSED: Will Bloedow, Bobbie Buchholtz, Terry Dawson.

OTHERS PRESENT: Bradley Shipps.

Gilbert moved, seconded by Forsythe, to approve the consent agenda consisting of the minutes of the September 21, 2017 meeting, checks numbered 30315-30361, inclusive, in the amount of \$25,626.61, payroll-related expenditures in the amount of \$47,294.87, and the September 2017 financial report. Motion carried.

ACTING DIRECTOR'S REPORT

The acting director's report was shared in writing prior to the meeting.

PERSONNEL COMMITTEE REPORT

Report of the personnel committee was given by Girod.

FACILITIES COMMITTEE REPORT

Report of the facilities committee was given by Shipps.

DISCUSSION ITEMS

Discussion of the Trustee Essential 10: Developing Essential Library Policies.

Discussion and review of OWLS Investment Policy.

Discussion of the Public Library System Redesign (PLSR) process. Meaningful feedback welcomed.

ACTION ITEMS

Trentlage moved, seconded by Forsythe, to accept review of the Outagamie County Library Service Plan. Motion carried.

Hankins moved, seconded by Frola, to accept review of the Waupaca County Library Service

Plan. Motion carried.

Hankins moved, seconded by Trentlage, to move into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion carried on a unanimous roll call vote.

- Topic: Hiring OWLS Director

Hankins moved, seconded by Hovde, to re-convene into open session. The motion carried on a unanimous roll call vote.

Hankins moved, seconded by Trentlage, to authorize the Personnel Committee to offer the OWLS Director position to the desired applicant and negotiate a salary with the applicant with our thanks. Motion carried.

The meeting was adjourned by President Herman at 7:15 p.m.

Respectfully submitted,

Garth Zimmerman
OWLS Trustee