

**Outagamie Waupaca Library System
Board of Trustees
November 12, 2015 Meeting Minutes**

The meeting was called to order at 6:30 p.m. by President Diehl at the Public Library.

PRESENT: Terry Dawson, Carol Diehl, Peter Gilbert, Paul Girod, Richard Goldsmith, Mike Hankins, Marilyn Herman, David Hovde, Eunice Lawrence, Marcia Trentlage.

EXCUSED: Will Bloedow, Bobbie Buchholtz, Patricia Craig, Theresa Rechner.

OTHERS PRESENT: Gerri Moeller.

Herman moved, seconded by Trentlage, to approve the minutes of the October 15, 2015 meeting. Motion carried. Gilbert moved, seconded by Lawrence, to approve checks numbered 29246-29287, inclusive, in the amount of \$56,820.46 and 10/4/2015-10/31/2015 payroll-related expenditures in the amount of \$62,213.01. Motion carried. Gilbert moved, seconded by Trentlage, to approve the October financial report. Motion carried.

President Diehl commented about Moeller and how well she keeps the board informed.

DIRECTOR'S REPORT

Moeller reported on the webinar about the OWLS/Winnefox planning process. She is personally following up with OWLS member directors on areas of concern. She reported that WLA is asking systems to increase support for legislative efforts. Board members expressed support. The Trustee Essentials manual has been updated. Moeller also distributed information on Library Legislative Day. Passage of legislation on system board membership was discussed. She noted pending legislation on the use of collection agencies by libraries.

PRESIDENT'S REPORT

President Diehl appointed Trentlage, Herman and Hovde to serve as the Nominating Committee for officers. The NFLS/OWLS Joint Automation Services Committee meeting will be January 13. The OWLS committee will meet at 1:00 pm on December 3.

OLD BUSINESS

Trentlage moved, seconded by Goldsmith to modify the OWLS 2016 budget to properly reflect use of state aids as presented. Motion carried.

NEW BUSINESS

Herman moved, seconded by Hankins to modify the OWLS 2015 budget to correctly reflect intersystem income and transfer from the fund balance. Motion carried.

Goldsmith moved, seconded by Trentlage to cancel the December board meeting. Motion carried.

The 2016 board meeting schedule and board reappointments were discussed. Lawrence noted that she will be leaving the OWLS board.

Moeller discussed the Resource Library Agreement and the Youth Services Liaison Agreement. There were small edits to each agreement, and the proposed liaison agreement is for a period of two years. Motion carried. Lawrence moved, seconded by Gilbert to approve the 2016 Resource Library Agreement. Trentlage moved, seconded by Herman to approve the Youth Services Liaison Agreement. Motion carried.

Moeller introduced the review of the Equipment Disposal Policy with a modification allowing OWLS to sell equipment in online auctions. Girod moved, seconded by Gilbert to approve the policy. Motion carried.

Diehl called the Board's attention to the draft OWLS brochure and asked board members to review at home and send Moeller feedback. This will be on the January agenda.

Diehl thanked board members for their support her two years as president.

The meeting was adjourned by President Diehl at 7:30 p.m.

Respectfully submitted,

Terry Dawson,
Secretary/Treasurer