

Outagamie Waupaca Library System
Board of Trustees
September 17, 2015 Meeting Minutes

The meeting was called to order at 6:30 p.m. by President Diehl at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Patricia Craig, Terry Dawson, Carol Diehl, Peter Gilbert, Richard Goldsmith, Paul Girod, Mike Hankins, Marilyn Herman, Eunice Lawrence, Marcia Trentlage.

EXCUSED: David Hovde, Theresa Rechner.

OTHERS PRESENT: Gerri Moeller, Bradley Shipps.

President Diehl announced the public forum for the proposed Outagamie County Library Service Plan: 2015-2019. There were no public appearances or comments. Moeller read aloud several letters and notes submitted in favor of the plan. Diehl closed the public forum at 6:36 p.m.

Diehl welcomed Shipps and invited board members to introduce themselves.

Bloedow moved, seconded by Trentlage, to approve the minutes of the August 27, 2015 meeting. Motion carried. Buchholtz moved, seconded by Trentlage, to approve checks numbered 29180 - 29206, inclusive, in the amount of \$15,822.33 and 8/23/15-9/5/15 payroll-related expenditures in the amount of \$39,562.21. Motion carried. Trentlage moved, seconded by Hankins, to approve the August 31, 2015 financial report. Motion carried.

DIRECTOR'S REPORT

In addition to the written report, Moeller noted that OWLS is working with DPI to continue to submit requests for e-rate funds on behalf of OWLS member libraries. Recently, Shipps attended a digitization meeting; increased storage for digitized materials will be needed soon. At the request of the board, Shipps reviewed her work to date at OWLS, and new responsibilities as Assistant Director.

PRESIDENT'S REPORT

Diehl reviewed her August recommendations. There was discussion with board members expressing positive reactions and some additional ideas. OWLS staff will work on a brochure about OWLS as a first priority and work on other ideas. Inviting legislators to future meetings is next on the list.

OLD BUSINESS

Moeller is working with committee members to set a date for the joint committee meeting.

She presented the draft modified agreement. Bloedow moved, seconded by Lawrence to approve the modified agreement. Motion carried.

Now that the Outagamie County Library Service Plan: 2015-2019 has been approved by the OWLS board, and a public forum has been held, Moeller will send it to the Outagamie County Board and to the Public Library Development Team at DPI.

The survey has closed for the OWLS/Winnefox joint planning process. We have not yet received the survey report from WiLS.

NEW BUSINESS

Goldsmith moved, seconded by Girod that OWLS employees receive a 1% cost of living raise and that OWLS contribute 95% of the Health Insurance plus dental costs for 2016. Motion carried.

There was discussion of a step plan for compensation. Moeller will work with the Personnel Committee to evaluate for the future.

The OWLS budget was deferred to the October meeting.

Shipp presented a revised CE Scholarship Policy. The board proposed a change to number 10, replacing the "may" with "shall." Craig moved, seconded by Bloedow to approve the revised policy. Motion carried.

Moeller commented that the OWLS board is looking for a board member from the Waupaca area. Board members who are aware of a possible representative are encouraged to contact Moeller with their suggestions.

The meeting was adjourned by President Diehl at 8:00 p.m.

Respectfully submitted,

Terry Dawson
Secretary/Treasurer