

Outagamie Waupaca Library System
3373 West Brewster Street • Appleton, WI 54914 • 920-832-6190

A meeting of the Outagamie Waupaca Library System Board of Trustees will be held **Thursday, November 16, 2023 at 6:00 p.m.** in the OWLS meeting room at 3373 West Brewster Street **and** online via GoToMeeting.

Agenda

1. Call to order and roll call
 - a) Welcome visiting board candidates
2. Approve or make changes to the agenda
3. Approve October 19, 2023 meeting minutes
4. Accept October financial report and file for audit
5. Approve October/November bills and payroll related expenditures
6. Report of the Director
7. Discuss cancellation of December 21, 2023 board meeting
 - a) Authorize Director to sign Outagamie County Agreement
 - b) Approve Trustee travel to Legislative Day
8. Approve Fund Balance Policy
 - a) Approve minutes of final Fund Balance Committee meeting
9. Report of the Personnel Committee
 - a) Approve revised Employee Handbook
 - b) Approve job descriptions
10. Closed Session: The Board may convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Board shall return to open session immediately following the closed session to act on matters of closed session.
 - a) Director's performance evaluation
 - b) Employee compensation
11. Adjourn

OWLS Trustees and members of the public are invited to join the meeting from your computer, tablet or smartphone using this link: <https://global.gotomeeting.com/join/675253365>

You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679
United States: +1 (571) 317-3116
Access Code: 675-253-365

Board members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.