

Outagamie Waupaca Library System

225 North Oneida Street

Appleton, WI 54911

920 832-6190

A meeting of the Outagamie Waupaca Library System Board of Trustees will be held **Thursday, September 21, 2017, 6:00 p.m.** in the lower level meeting room of the Appleton Public Library.

Agenda

1. Call to order
 - a. Roll call and introductions
2. Consent agenda
 - a. Approval/changes to the agenda
 - b. Approval of August 17, 2017 meeting minutes
 - c. Approval of August/September bills
 - d. Approval of financial report
3. Report of the Acting Director
4. Report of the Personnel Committee
5. Discussion items
 - a. Facilities update
 - b. County funding update
6. Action items
 - a. Convene Nominating committee
 - b. Scheduling personnel and facilities committee meetings
 - c. Assign ILS/Technology Coordinator position to Coordinator/Sr. Assistant classification
 - d. Update to Web Services Policy
 - e. Update to Computer Support Policy
 - f. Continuing Education agreement with Winnefox
 - g. Resource Library Agreement
 - h. 2018 personnel budget
 - Set 2018 cost of living adjustment
 - Set 2018 healthcare contributions
 - Set 2018 healthcare opt out incentive
 - Set 2018 Section 125 contributions
 - i. Closed Session: The Board will convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment matters. The Board shall return to open session immediately following the closed session to act on matters of closed session.
 - Topic: employee compensation

Board members who are unable to attend are requested to notify the OWLS office. If special accommodations are necessary for attendance at this meeting, please contact the Outagamie Waupaca Library System at 920-832-6190 to make arrangements.

- j. Approval of the 2018 OWLS budget
 - k. Approval of the 2018 OWLS System Plan
7. Closed Session: The Board may convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Board may return to open session immediately following the closed session to act on matters of closed session.
- a. Topic: Hiring OWLS Director
8. Adjournment