

## **OWLS Director Report**

June 16, 2022 OWLS Board of Trustees Meeting

### **Hiring Update**

The Consulting & Outreach Librarian position was posted on May 4<sup>th</sup> with an application deadline of May 25<sup>th</sup>. Interviews are currently scheduled through June 20<sup>th</sup>. Amanda Lee and Chad Glamann are participating on the interview team.

### **County Funding Update**

The Calumet County Board of Supervisors will meet on Tuesday, June 14<sup>th</sup>. I will share the outcome of that meeting with the OWLS Board on Thursday.

### **Upcoming Library Board Visits**

I have scheduled visits to several member library boards in the coming months. Discussion topics will vary based on library requests. OWLS Trustees are welcome to join me at any of these meetings. Please let me know if you will attend.

6/20/2022	5:00 PM	Kimberly
6/29/2022	4:15 PM	Iola
7/12/2022	5:30 PM	Manawa
8/2/2022	6:00 PM	Black Creek
8/8/2022	6:30 PM	Scandinavia
8/11/2022	4:00 PM	Clintonville
8/15/2022	5:00 PM	New London
8/16/2022	4:30 PM	Little Chute
8/18/2022	2:00 PM	Shiocton
8/22/2022	5:00 PM	Marion
8/23/2022	5:30 PM	Kaukauna
9/6/2022	5:30 PM	Seymour
9/27/2022	4:00 PM	Hortonville

## **Joint Strategic Planning**

Our joint strategic planning process with NFLS, facilitated by WiLS, will begin with a kick-off meeting on Friday, August 19th from 10-12, location TBD.

OWLS Strategic Planning Team:

- Bradley Shipps, Director
- New Consulting & Outreach Librarian (if available), otherwise an alternate staff member
- Pete Gilbert, OWLS Trustee
- Optional OWLS Trustee 2, TBD
- Optional OWLS member library director, TBD

Members of the Strategic Planning Team will be responsible for the following tasks:

### Phase 1 – Initial Project Meeting and Information and Data Gathering

- Become familiar with Dropbox folder or Google Drive in which documents will be supplied and you will share data and information with WiLS
- Attend Kickoff Meeting (2 hours)
- Review any data and information that comes in during the phase (1-2 hours)
- Help review survey questions, questionnaires, and guiding questions for conversation with directors, etc. (1-2 hours)

Estimated Time: 4-5 hours (one meeting)

### Phase 2 – Strategic Plan Development

- Review data gathered and complete a theming worksheet (2-3 hours)
- Participate in a half-day in-person strategic plan development meeting of the library planning team. The result of this meeting will be identifying strategic service goals for the library and initiatives that can be done to reach the goals. (4 hours)
- Provide feedback on the initial and potentially subsequent drafts of the strategic planning document (1-3 hours)

Estimated Time: 7-10 hours (one meeting)