

## **OWLS Director report**

May 16, 2019 OWLS Board of Trustees Meeting

### **2018 Financial Statement, Fund Balance, and Audit**

In most years, the OWLS Board approves the prior year's financial statement and fund balance at the May board meeting. This year those documents are delayed due to a change in Governmental Accounting Standards Board (GASB) 75. During the visit from our auditors April 29-30, we learned that we need an actuarial valuation for the Library System's involvement in the State of WI ETF Health Insurance Plan OR a letter indicating that it is the actuary's opinion that the post-employment benefit is immaterial. If a full actuarial valuation is required, this will add significant cost to our audit process this year and every second year going forward. Amy and I are working on fulfilling this new requirement. We expect to be able to approve the financial statements and fund balance at the June meeting.

### **Waupaca County Library Planning Committee**

Members of the Waupaca County Library Planning committee will be appointed at the May 21<sup>st</sup> meeting of the Waupaca County Board of Supervisors. The first committee meeting is scheduled for Thursday, June 6<sup>th</sup> at 10:00am at the Waupaca Area Public Library.

### **May 17 AAC meeting**

The OWLSnet Administrative Advisory Committee will meet on Friday, May 17<sup>th</sup>. Topics up for vote include a 0% increase in the 2020 OWLSnet budget and the NOW Consortium Bylaws and Grievance and Noncompliance Policy. We will also discuss the NOW Resource Sharing Policy, the OWLS Technology and Resource Sharing Plan, print management product selection, book club circulation practices, and Lucky Day implementation. Amanda attended the Innovative Users Group conference from May 5-9 and will report on what she learned.

### **Office 5S**

Following our staff training event on the 5S pillars, which provide a methodology for organizing, cleaning, developing, and sustaining a productive work environment, OWLS staff gathered excess office supplies from their workspaces and common areas. Then Liz, Debbie, and Molly teamed up to clean and organize the office supply cabinet. You will find before and after photos on the next page. Red tag items will be discarded if not claimed by libraries at AAC this month.

Prompted by some reorganization by APL, Dave has significantly reduced our inventory of obsolete electronics and other long-neglected junk in the bowling alley. Next, we will tackle the shelves outside my office.



Before



After



Red tag items