

## **OWLS Director Report**

September 16, 2021 OWLS Board of Trustees Meeting

### **Libraries and COVID-19**

OWLS hosts monthly online Directors Chats. Library service levels are under the control of local library boards, so service levels vary based on local conditions. At last report, all member libraries continue to provide in-person services, but some may revert to curbside service and virtual programming if pandemic conditions worsen.

### **Bibliocommons**

The Bibliocommons discovery layer preview is now available to the public! Evan Bend will drop in on the board meeting to provide a brief demo.

### **SLP Grants Report**

We awarded \$5,795.17 in Summer Library Program grants to member libraries. Evan has compiled a summary of the projects completed with those funds which is included in this month's meeting packet.

### **OWLSnet Fees**

The committee of AAC tasked with reviewing the OWLSnet Fee structure will hold its first meeting on September 21<sup>st</sup>. The current fee structure was developed in 2016 and approved in 2017 for application in 2018. At that time, the fees committee recommended that the fee structure be reviewed every 3-5 years. If the new fees committee recommends changes for approval, those changes would impact fees in 2023.

### **Preparing to Move**

I reviewed records retention requirements with OWLS staff at a meeting on August 24<sup>th</sup>, and we are all working on discarding all unnecessary paper files before we move. Liz is heading up a project to inventory the contents of the office and identify items for disposal.

### **2021 Budget Revision**

I am working on a revision of this year's budget for your approval in October. On our radar is the need to replace our industrial paper cutter, which was purchased in 1986. It still works, but the vendor is out of business, and we cannot find anyone to provide maintenance or repairs. It's also too big to remove from the print shop without great difficulty and/or mess. A comparable hydraulic cutter may cost \$13,000-16,000. An electric cutter, which cannot cut as much paper at once, would start around \$8,000. Chad and Liz will make a recommendation after reviewing options in more detail.