

Outagamie Waupaca Library System
Board of Trustees
January 16, 2014 Meeting Minutes

The meeting was called to order at 6:34 p.m. by President Gilbert at the Appleton Public Library.

PRESENT: Will Bloedow, Terry Dawson, Carol Diehl, Peter Gilbert, Paul Girod, Patricia Craig, Marilyn Herman, Theresa Rechner, Marcia Trentlage.

EXCUSED: Bobbie Buchholtz, Linda Hagen, Eunice Lawrence, Nicole Lemke, John Signoretti.

OTHERS PRESENT: Walter Burkhalter.

Bloedow moved, seconded by Trentlage, to approve the minutes of the November 21, 2013 meeting. Motion carried. Trentlage moved, seconded by Dawson, to approve checks numbered 28127-28173, inclusive, in the amount of \$148,277.58 and 11/17/13 – 12/14/13 payroll-related expenditures in the amount of \$65,994.63. Motion carried. Diehl moved, seconded by Herman, to approve checks numbered 28174-28226, inclusive, in the amount of \$112,089.44 and 12/15/13 – 1/11/14 payroll-related expenditures in the amount of \$67,061.20. Motion carried. Dawson moved, seconded by Bloedow, to approve the financial reports. Motion carried.

DIRECTOR'S REPORT

Burkhalter notified the Board that Debbie White has been hired as the new Cataloging Assistant. She also works at Appleton Public Library as a Page Clerk.

Burkhalter will be attending Library Legislative Day on February 11th in Madison. He encouraged members to attend if possible. There will also be a System/Resource Library Directors meeting in Madison on the 10th which Burkhalter will also attend.

Burkhalter and Dave Bacon met with Jim Tiderman of Action Logistics to discuss delivery options with that company.

Burkhalter attended a Senate hearing earlier in the day regarding AB288 and the Senate version SB397. He stated the hearing seemed to go very well and passage looks promising.

Correspondence from the Department of Public Instruction (included in the Board packet) regarding OWLS aid payment was mentioned.

Burkhalter stated that in previous years the OWLS Board had voted annually regarding meal and incidental expense reimbursement. It appears from the policy manual that this is only necessary if a change is made. He is not recommending a change this year so the policy will

remain as currently written.

OLD BUSINESS

Craig moved, seconded by Herman, to approve the extension of the Youth Services Liaison Agreement between Waupaca Area Public Library and OWLS. Motion carried.

Craig moved, seconded by Bloedow, to elect Carol Diehl as President, Paul Girod as Vice President, and Theresa Rechner as Secretary/Treasurer. Motion carried.

Girod moved, seconded by Trentlage, to approve the 2014 Resource Library Agreement between the Appleton Public Library and OWLS. Motion carried.

Craig moved, seconded by Bloedow, authorizing the Executive Director to sign the 2014 Outagamie County Budget Agreement. Motion carried.

The meeting was adjourned by President Gilbert at 7:15 p.m.

Respectfully submitted,
Theresa Rechner, Secretary/Treasurer