

Outagamie Waupaca Library System
Board of Trustees
March 20, 2014 Meeting Minutes

The meeting was called to order at 6:30 p.m. by President Diehl at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Terry Dawson, Carol Diehl, Peter Gilbert, Paul Girod, Patricia Craig, Richard Goldsmith, Eunice Lawrence, Marilyn Herman, John Signoretti, Marcia Trentlage.

EXCUSED: Linda Hagen, Nicole Lemke, Theresa Rechner.

OTHERS PRESENT: Walter Burkhalter.

Gilbert moved, seconded by Bloedow, to approve the minutes of the January 16, 2014 meeting. Motion carried. Trentlage moved, seconded by Lawrence, to approve checks numbered 28227-28275, inclusive, in the amount of \$72,907.75 and 1/12/14 – 2/8/14 payroll-related expenditures in the amount of \$65,546.50. Motion carried. Bloedow moved, seconded by Dawson, to approve checks numbered 28276-28335, inclusive, in the amount of \$1,360,274.19 and 2/9/14 – 3/9/14 payroll-related expenditures in the amount of \$65,491.16. Motion carried. Gilbert moved, seconded by Girod, to approve the financial reports. Motion carried.

DIRECTOR'S REPORT

In addition to the printed report sent out in the board packet, Burkhalter reported the following:

For the past several months he has been serving on a committee of the System and Resource Library Administrators Association of Wisconsin (SRLAAW) investigating system governance in other states. The primary finding of the group is that no other state seems to have a better model. Some minor recommendations have been made to SRLAAW.

SRLAAW met on February 10th prior to Legislative Day. Burkhalter was elected vice-chair (a position he held about 10 years ago as well). He doesn't anticipate it requiring much time.

Legislative Day (2/11) Burkhalter met with Representative Dave Murphy and Representative Penny Bernard Schaber. Both visits went well. On a related matter AB288 is waiting to become law (probably by mid-April). Burkhalter received a call today (3/20) from Representative Murphy's office regarding a deadline that is included in the legislation. After a conference call with John DeBacher (DPI) and Representative Murphy's aide that matter was resolved.

Burkhalter will continue to work with the librarians in Calumet County regarding the possibility of joining OWLS. Due to issue regarding their software vendor this will not occur in 2015. He will be meeting with the directors in May and 2016 is still a possibility.

There are a number of changes occurring at TEACH including increasing all libraries to at least 10 mbps fiber lines. The headend at OWLS will also be increased to 200 mbps and subsidized at \$500 per month. We are currently paying TEACH \$250 and AT&T \$855.

Burkhalter reviewed two personnel issues. First, it is his feeling based on prior experience that the pay structure at OWLS is relatively low. He would like to do a comparison study this year. This will be done and presented to the Personnel Committee which will then make a recommendation to the full board. He also mentioned that if OWLS makes any mid-year hires that include health benefits the matching \$500 provided for Health Savings Accounts should probably be prorated for that individual.

OLD BUSINESS

Herman moved, seconded by Signorelli, to donate \$100 to the library of Morien's choice, to recognize him with a plaque commemorating his years of service, and request that each county write a letter to Morien regarding his years of service on the OWLS Board. Motion carried. Diehl will investigate the possibility of a legislative recognition for Morien.

Burkhalter reviewed the process that Appleton Public Library has followed thus far regarding a new or remodeled facility. He attended the Appleton Public Library Board meeting on March 18th at which the options were narrowed down. Three new sites will be evaluated against expanding the existing building (these options were then discussed by the OWLS Board). Appleton Public will be holding an open house on March 27th beginning at 4:30. Burkhalter encouraged OWLS Board members to attend. The APL Board will meet on April 15th to make a formal recommendation to the Appleton Common Council.

NEW BUSINESS

Craig moved, seconded by Dawson, to approve the 2013 Public Library System Annual Report as presented. Motion carried.

Bloedow moved, seconded by Trentlage, to approve the travel request for Gerri Moeller to attend the 2014 IUG Conference. Motion carried.

Craig moved, seconded by Lawrence, to pay Appleton Public Library \$30,000 per year for rent. Burkhalter will work out details with APL Business Manager Luke Diedrich.

The meeting was adjourned by President Diehl at 8:00 p.m.
Respectfully submitted, Bobbie Buchholtz