

**Outagamie Waupaca Library System**  
**Board of Trustees**  
April 24, 2014 Meeting Minutes

The meeting was called to order at 6:30 p.m. by President Diehl at the Appleton Public Library.

PRESENT: Will Bloedow, Bobbie Buchholtz, Terry Dawson, Carol Diehl, Peter Gilbert, Paul Girod, Patricia Craig, Linda Hagen, Richard Goldsmith, Eunice Lawrence, Marilyn Herman, Theresa Rechner, John Signoretti.

EXCUSED: Marcia Trentlage.

OTHERS PRESENT: Walter Burkhalter.

Craig moved, seconded by Bloedow, to approve the minutes of the March 20, 2014 meeting. Motion carried. Lawrence moved, seconded by Girod, to approve checks numbered 28336-28385, inclusive, in the amount of \$289,880.99 and 3/10/14 – 4/19/14 payroll-related expenditures in the amount of \$90,838.13. Motion carried. Dawson moved, seconded by Gilbert, to approve the March 2014 financial report. Motion carried.

#### DIRECTOR'S REPORT

In addition to the printed report sent out in the board packet, Burkhalter reported the following:

The audit took place on Tuesday and part of Wednesday this week and it seemed to go well. Next month the Board will need to approve fund balance allocations.

Burkhalter distributed a letter he received from Mark Merrifield, Director of Nicolet Federated Library System. Merrifield's Board has asked that he explore merging with other library systems starting with OWLS. Burkhalter will meet with him on May 2<sup>nd</sup>.

Burkhalter reminded the Board that he has now been with OWLS for six months. He looks forward to leading the system forward and exploring ways of expanding services to our member libraries.

#### NEW BUSINESS

Craig moved, seconded by Goldsmith, to accept the SkyRiver (Innovative Interfaces) quote dated March 24, 2014 and to authorize any further arrangements needed to implement by OWLS staff. Motion carried. Gilbert and Dawson voting no.

Herman moved, seconded by Bloedow, to transfer \$3,500 from 345-05 OCLC Charges to 326-06 (Youth Services) Liaison. Motion carried.

Dawson moved, seconded by Gilbert, to adjust the pay of the Continuing Education and Outreach Librarian to \$23.37 per hour and any corresponding benefits starting next pay period.

President Diehl announced the appointment of Dawson, Gilbert, Girod, and Signoretti to the Personnel Committee.

Ideas regarding a replacement for Nicole Lemke (Waupaca County) were discussed.

The meeting was adjourned by President Diehl at 7:44 p.m.

Respectfully submitted,

Theresa Rechner