

**Outagamie Waupaca Library System
Facilities Committee
December 9, 2021 Meeting Minutes**

Forsythe called the meeting to order at 6:00 pm online via GoToMeeting.

PRESENT: Diane Forsythe, Peter Gilbert, Brian Looker.

EXCUSED: Paul Girod.

OTHERS PRESENT: Bradley Shipps.

The committee approved the agenda as written.

Gilbert moved, seconded by Looker, to approve the minutes of the October 6, 2021 meeting. Motion carried.

Shipps shared actions that have been taken since the last committee meeting.

Members of the Facilities Committee generally agreed with Shipps's assessment that the value of the plenum flooring in the server room, which cannot be removed without damage to the floor, and the cubicle walls, without desks, likely do not meet the policy threshold which would require board approval for disposal.

Looker moved, seconded by Gilbert, to enter closed session pursuant to section 19.85(1)(e) Stat.: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The motion carried on a unanimous roll call vote.

- Lease negotiation

Gilbert moved, seconded by Looker, to reconvene in open session. The motion carried on a unanimous roll call vote.

Gilbert moved, seconded by Looker, that the Facilities Committee finds that the draft lease substantially meets OWLS's requirements and recommends approval contingent upon final minor edits. Motion carried.

The next meeting will be called as needed.

Having completed the agenda, the meeting was adjourned by Chair Forsythe at 7:34 pm.

Respectfully submitted,

Bradley Shipps
OWLS Director