

**Outagamie Waupaca Library System  
Facilities Committee  
March 12, 2021 Meeting Minutes**

Forsythe called the meeting to order at 11:31 am online via GoToMeeting.

PRESENT: Diane Forsythe, Peter Gilbert, Paul Girod, Brian Looker.

OTHERS PRESENT: Bradley Shipps.

Gilbert moved, seconded by Girod, to approve the agenda. Motion carried.

Gilbert moved, seconded by Looker, to approve the minutes of the February 5, 2021 meeting. Motion carried.

Shipps shared the status of the Appleton Public Library building project, and shared actions that have been taken to explore options for a new OWLS location since the last committee meeting.

The committee discussed priorities, timeline, budget considerations, and next steps toward securing a new facility for OWLS.

The committee agreed to meet on Friday, April 23<sup>rd</sup> at 11:30 am online via GoToMeeting.

Having completed the agenda, the meeting was adjourned by Chair Forsythe at 12:42 pm.

Respectfully submitted,

Bradley Shipps  
OWLS Director