

**Outagamie Waupaca Library System  
Facilities Committee  
September 8, 2021 Meeting Minutes**

Forsythe called the meeting to order at 6:00 pm online via GoToMeeting.

PRESENT: Diane Forsythe, Peter Gilbert, Paul Girod, Brian Looker.

OTHERS PRESENT: Bradley Shipps.

Gilbert moved, seconded by Forsythe, to approve the agenda. Motion carried.

Girod moved, seconded by Looker, to approve the minutes of the June 29, 2021 meeting. Motion carried.

Shipps shared an update on the Appleton building project and actions that have been taken since the last committee meeting.

Forsythe moved, seconded by Gilbert to enter closed session pursuant to section 19.85(1)(e) Stat.: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The motion carried on a unanimous roll call vote.

- Property comparison

Girod moved, seconded by Forsythe, to reconvene in open session. The motion carried on a unanimous roll call vote.

No action was taken as a result of the closed session.

The committee directed Shipps to proceed with negotiations on the preferred property and engage a real estate attorney to review any potential lease.

A meeting is scheduled for Wednesday, October 6<sup>th</sup> at 6:00 pm.

Having completed the agenda, the meeting was adjourned by Chair Forsythe at 7:01 pm.

Respectfully submitted,

Bradley Shipps  
OWLS Director