

Outagamie Waupaca Library System
Board of Trustees
January 20, 2022 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Mitesh Ajmera, Tyler Baeten, Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Marilyn Herman, Brian Looker, Mark Marnocha, Cathy Thompson, Marcia Trentlage.

OTHERS PRESENT: Liz Kauth, Bradley Shipps.

Excused: Mike Hankins, Angela Ver Voort.

Frola moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Looker, to approve the December 16, 2021 meeting minutes as presented. Motion carried.

Herman moved, seconded by Marnocha, to accept the December 31, 2021 financial report and file for audit. Motion carried.

Buchholtz moved, seconded by Marnocha, to approve the December/January checks numbered 32407– 32457 and ACH payments inclusive in the amount of \$167,769.01 and payroll-related expenditures in the amount of \$84,832.70. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees voted to elect 2022 officers as nominated: Michelle Frola as President, Brian Looker as Vice President, and Angela Ver Voort as Secretary/Treasurer. Motion carried.

President Frola appointed Forsythe, Girod, and Looker as Facilities Committee members. Herman, Thompson, and Ajmera as Personnel Committee members.

Forsythe moved, seconded by Trentlage, to approve the 2022 Facilities Transition Agreement between OWLS and APL. Motion carried.

Gilbert moved, seconded by Girod, to authorize the director to make proposed additions/changes to OWLS insurance coverage. Motion carried.

Forsythe moved, seconded by Trentlage, to approve the Director's telecommuting agreement. Motion carried.

Trustees reviewed the Policy for Creating and Revising Policies.

Trustees reviewed Trustee Essential 26: The Public Library System Board.

Having completed the agenda, the meeting was adjourned by President Frola at 7:20pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*