

Outagamie Waupaca Library System
Board of Trustees
January 21, 2021 Meeting Minutes

The meeting was called to order at 6:02 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Brian Looker, Mark Marnocha, Cathy Thompson, Marcia Trentlage Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Liz Kauth.

Excused: Bobbie Buchholtz, Nate Wolff.

Hankins moved, seconded by Marnocha, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Hankins, to approve the November 19, 2020 meeting minutes as presented. Motion carried.

Herman moved, seconded by Girod, to accept the November 30, 2020 and December 31, 2020 financial reports and file for audit. Motion carried.

Hankins moved, seconded by Herman, to approve the December and January checks numbered 31933-32030 inclusive in the amount of \$351,612.95 and payroll-related expenditures in the amount of \$142,849.66. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Craig moved, seconded by Hankins, to elect 2021 officers as presented. Diane Forsythe as President, Michelle Frola as Vice President and Cathy Thompson as Secretary/Treasurer. Motion carried.

Craig moved, seconded by Herman, to approve the President's appointment of Ver Voort, Herman, Girod, Gilbert, and Forsythe (ex officio) to the personnel committee for 2021. Motion carried.

Craig moved, seconded by Herman, to approve the President's appointment of Forsythe, Gilbert, and Looker to the facilities committee for 2021. Motion carried.

Girod moved, seconded by Craig, to approve the President's appointment of Gilbert and Frola to the fund balance committee for 2021. Motion carried.

Ver Voort moved, seconded by Marnocha, to approve reimbursement of Library Legislative Day registration costs for trustees. Motion carried.

Looker moved, seconded by Frola, to approve the 2021 Outagamie County Agreement. Motion carried.

Girod moved, seconded by Frola, to approve the Youth Services Liaison Agreement. Motion carried.

Trustees reviewed the OWLS Trustee Bylaws.

Trustees reviewed Trustee Essentials: 4 Effective Board Meetings and Trustee Participation.

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:36pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*