

Outagamie Waupaca Library System
Board of Trustees
October 21, 2021 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Tyler Baeten, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Brian Looker, Mark Marnocha, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Mitesh Ajmera, Liz Kauth, Colleen Rortvedt, Bradley Shipp.

Excused: Bobbie Buchholtz, Patricia Craig, Nate Wolff.

Hankins moved, seconded by Marnocha, to approve the agenda as presented. Motion carried.

Hankins moved, seconded by Frola, to accept the September 16, 2021 meeting minutes as presented. Motion carried.

Herman moved, seconded by Trentlage, to accept the September 30, 2021 financial report and file for audit. Motion carried.

Trentlage moved, seconded by Gilbert, to approve the September/October checks numbered 32315-32341 inclusive in the amount of \$24,250.73 and payroll-related expenditures in the amount of \$60,001.09. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Thompson moved, seconded by Hankins, to approve the 2022 Resource Library Agreement. Motion carried

Ver Voort moved, seconded by Trentlage, to approve the 2022 Youth Services Liaison Agreement. Motion carried.

The board opted to postpone revised budget approval until November's board meeting.

President Forsythe sought candidates for the offices of President, Vice President, and Secretary for terms beginning in 2022. Three trustees volunteered; Vice President Frola for President, Trustee Looker for Vice President, and Trustee Ver Voort for Secretary.

Frola moved, seconded by Trentlage, to convene into closed session to discuss lease negotiation, pursuant to section 19.85(1)(e) Stat.: Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried by unanimous roll call vote at 7:26pm.

Hankins moved, seconded by Frola, to reconvene in open session. Motion carried.

Trentlage moved, seconded by Girod, to direct Shippo to send the letter of intent as reviewed in closed session. Motion carried.

Trustees reviewed Trustee Essentials 2: Who runs the library?

Having completed the agenda, the meeting was adjourned by President Forsythe at 7:58 pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*