

Outagamie Waupaca Library System
Board of Trustees
February 15th, 2024, Meeting Minutes

The meeting was called to order at 6:00 p.m. by Vice President Hartman.

PRESENT: Mitesh Ajmera, Bobbie Buchholtz, Cindy Fallona, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, Lila Malvik-Shower, Cathy Thompson, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight, Bryan Durkee.

EXCUSED: Tyler Baeten, B Looker.

Hankins moved, seconded by Ver Voort, to approve the agenda as presented. Motion carried.

Frola moved, seconded by Ver Voort, to approve the January 18th, 2024, meeting minutes as presented. Motion carried.

Ver Voort moved, seconded by Forsythe, to accept the January 2024 financial report and file for audit. Motion carried.

Gilbert moved, seconded by Malvik-Shower, to approve the January 2024 and February 2024 checks numbered 33578 - 33610 inclusive in the amount of \$165,295.43 and payroll-related expenditures in the amount of \$76,181.44. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees listened to the report from Legislative Day participants.

Ver Voort moved, seconded by Frola, to approve the revised 2024 Budget and authorize spending up to \$25,000 of the OWLSnet Fund Balance on network upgrades. Motion carried.

Trustees discussed the process and timeline for revision of county library service plans. No action taken.

Trustees reviewed the Equipment Disposal Policy. No changes made.

Trustees reviewed Trustee Essentials Chapter 2: Who runs the library?

Having completed the agenda, the meeting was adjourned by Vice President Hartman at 7:02 pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant