

Outagamie Waupaca Library System
Board of Trustees
May 20, 2021 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Forsythe online via GoToMeeting.

PRESENT: Tyler Baeten, Bobbie Buchholtz, Patricia Craig, Diane Forsythe, Michelle Frola, Peter Gilbert, Marilyn Herman, Brian Looker, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Bradley Shipps, Liz Kauth.

Excused: Paul Girod, Mike Hankins, Mark Marnocha, Nate Wolff.

Buchholtz moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Trentlage, to approve the April 15, 2021 meeting minutes as presented. Motion carried.

Thompson moved, seconded by Baeten, to accept the April 30, 2021 financial report and file for audit. Motion carried.

Trentlage moved, seconded by Buchholtz, to approve the May checks and EFTs numbered 32125- 32164 inclusive in the amount of \$48,095.58 and payroll-related expenditures in the amount of \$ \$60,238.29. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Herman moved, seconded by Frola, to approve the May 2020 fund balance designation. Motion carried.

Thompson moved, seconded by Buchholtz, to approve the 2022 county funding requests, adding to the Outagamie County letter a request for \$15,000 rental assistance. Motion carried.

Craig moved, seconded by Baeten, to approve a letter to all county supervisors. Motion carried.

Trustees reviewed Trustee Essentials: 10 Developing Essential Library Policies.

Having completed the agenda, the meeting was adjourned by President Forsythe at 6:56pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*