

Outagamie Waupaca Library System
Board of Trustees
June 16, 2022 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Frola online via GoToMeeting.

PRESENT: Mitesh Ajmera, Tyler Baeten, Diane Forsythe, Michelle Frola, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, Lila Malvik-Shower, Cathy Thompson, Marcia Trentlage.

OTHERS PRESENT: Liz Kauth, Bradley Shipps, Wendi Unger.

Excused: Bobbie Buchholtz, Brian Looker, Mark Marnocha, Angela Ver Voort.

Hankins moved, seconded by Gilbert, to approve the agenda as presented. Motion carried.

Hankins moved, seconded by Gilbert, to approve the May 19, 2022 meeting minutes as presented. Motion carried.

Wendi Unger of Baker Tilly presented the 2021 audit. Girod moved, seconded by Baeten, to approve the 2021 audit. Motion carried.

Malvik-Shower moved, seconded by Herman, to stay with Baker Tilly for auditing purposes. Motion carried.

Gilbert moved, seconded by Forsythe, to accept the May 31, 2022 financial report and file for audit. Motion carried.

Forsythe moved, seconded by Ajmera, to approve the May/June bills, checks numbered 32683–32723, inclusive in the amount of \$75,029.09 and payroll-related expenditures in the amount of \$61,798.86. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Report of the Personnel Committee. No action taken.

Trustees reviewed the 2022 System Plan. No action taken.

Forsythe moved, seconded by Herman, to approve the recommendation from AAC for a 2% increase in OWLSnet fees for 2023. Motion carried.

Trustees reviewed the revised OWLS Membership Agreements which will be distributed to member libraries for board approval by the end of the year. No additional revisions requested. No action taken.

Forsythe moved, seconded by Hankins, to endorse the Wisconsin Library Association Statement on the Freedom to Read and Intellectual Freedom as well as the American Library Association's Library Bill of Rights and Freedom to Read Statement. It is further moved that the OWLS Board of Trustees encourages OWLS member library boards to review and adopt these documents. Motion carried.

Trustees reviewed Trustee Essentials 17: Membership in the Library System.

Malvik-Shower moved, seconded by Baeten, to cancel the July board meeting and approve the process to review July bills and payroll via email in July, and approve them in August. Motion carried.

Having completed the agenda, the meeting was adjourned by President Frola at 6:52 pm.

Respectfully submitted,

Liz Kauth
OWLS Secretary/Treasurer, *Pro Tem*