

Outagamie Waupaca Library System
Board of Trustees
June 20th, 2024, Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Looker.

PRESENT: Mitesh Ajmera, Tyler Baeten, Cindy Fallona, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, B Looker, Cathy Thompson, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight.

EXCUSED: Bobbie Buchholtz, Lila Malvik-Shower.

Gilbert moved, seconded by Thompson, to approve the agenda as presented. Motion carried.

Gilbert moved, seconded by Hankins, to approve the May 16th, 2024, meeting minutes as presented. Motion carried.

Frola moved, seconded by Thompson, to accept the May 2024 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Hartman, to approve the May 2024 and June 2024 checks numbered 33789 - 33834 inclusive in the amount of \$73,417.20 and payroll-related expenditures in the amount of \$107,588.65. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees reviewed 2024 System Plan. No action taken.

Forsythe moved, seconded by Baeten, to approve OWLSnet fees for 2025, including a 2% increase and an adjustment for Appleton PL, Kimberly PL and Little Chute PL. Motion carried.

Gilbert moved, seconded by Woodward, to approve the final 2023 financial statement. Motion carried.

Forsythe moved, seconded by Thompson, to approve the 2023 fund balance designation.
Motion carried.

Having completed the agenda, the meeting was adjourned by President Looker at
6:26 pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant