

**Outagamie Waupaca Library System**  
**Board of Trustees**  
September 15, 2022 Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Frola.

PRESENT: Mitesh Ajmera, Tyler Baeten, Diane Forsythe, Michelle Frola, Peter Gilbert, Mike Hankins, Marilyn Herman, Brian Looker, Lila Malvik-Shower, Cathy Thompson, Marcia Trentlage, Angela Ver Voort.

OTHERS PRESENT: Shay Foxenberg, Lindsay Meyer, Bradley Shipps, Debbie White.

Excused: Bobbie Buchholtz, Paul Girod, Mark Marnocha.

Hankins moved, seconded by Forsythe, to approve the agenda as presented. Motion carried.

Lindsay Meyer of First Business Bank presented a banking proposal to the board. The board requested additional information and will revisit banking options in October.

Forsythe moved, seconded by Hankins, to accept the August 18, 2022 meeting minutes as presented. Motion carried.

Forsythe moved, seconded by Malvik-Shower, to accept the August 2022 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Trentlage, to approve the August 2022 and September 2022 checks numbered 32805-32843 inclusive in the amount of \$45,201.92 and payroll-related expenditures in the amount of \$67,381.17. Motion carried.

#### DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting. Shiocton Director Shay Foxenberg shared how she used SLP Grant funds this summer.

#### BUSINESS

Forsythe moved, seconded by Ajmera, set the employer healthcare contribution for 2023 at the legal maximum. Motion carried.

Mike Hankins moved, seconded by Forsythe, to approve the revised 2022 OWLS budget. Motion carried.

Forsythe moved, seconded by Trentlage, to approve the 2023 OWLS budget. Motion carried.

Hankins moved, seconded by Looker, to approve the 2023 System Plan. Motion carried.

Forsythe moved, seconded by Herman, to approve the 2023 Resource Library Agreement. Motion carried.

Ver Voort moved, seconded by Thompson, to approve the 2023 Services Agreement with Appleton Public Library. Motion carried.

Trentlage moved, seconded by Malvik-Shower, to approve 2023-2025 OWLS Membership Agreements with all seventeen libraries. Motion carried.

Shipp reviewed progress and next steps on the joint strategic planning process with NFLS. No action taken.

Having completed the agenda, the meeting was adjourned by President Frola at 7:28 pm.

Respectfully submitted,

Debbie White  
OWLS Secretary/Treasurer, *Pro Tem*