

Outagamie Waupaca Library System
Board of Trustees
September 19th, 2024, Meeting Minutes

The meeting was called to order at 6:00 p.m. by President Looker.

PRESENT: Bobbie Buchholtz, Diane Forsythe, Peter Gilbert, Mike Hankins, Steve Hart, Wendy Hartman, B Looker, Angela Ver Voort, Veronica Woodward.

OTHERS PRESENT: Bradley Shipps, Melissa Knight.

Excused: Mitesh Ajmera, Tyler Baeten, Cindy Fallona, Michelle Frola, Lila Malvik-Shower, Cathy Thompson.

Forsythe moved, seconded by Hankins, to approve the agenda as presented. Motion carried.

Hartman moved, seconded by Forsythe, to approve the August 15th, 2024, meeting minutes as presented. Motion carried.

Hankins moved, seconded by Forsythe, to accept the August 2024 financial report and file for audit. Motion carried.

Ver Voort moved, seconded by Hartman, to approve the August 2024 and September 2024 checks numbered 33925 - 33975 inclusive in the amount of \$59,896.98 and payroll-related expenditures in the amount of \$77,660.96. Motion carried.

DIRECTOR'S REPORT

The director's report was shared in writing prior to the meeting.

BUSINESS

Trustees reported on Trustee Training Week webinars. No Action taken.

Forsythe moved, seconded by Hankins, to approve the 2025 Personnel Budget. Motion carried.

Bucholtz moved, seconded by Ver Voort, to approve the 2025 OWLS Budget. Motion carried.

Hankins moved, seconded by Bucholtz, to approve the 2025 System Plan. Motion carried.

Hartman moved, seconded by Woodward, to approve the 2025 – 2027 Automation Services Agreement with NFLS. Motion carried.

Hankins moved, seconded by Forsythe, to approve thirty 2025 – 2027 Automation Services Agreements with OWLSnet member libraries. Motion carried.

Ver Voort moved, seconded by Bucholtz, to approve the Marketing Coordinator's travel to LMCC in St. Louis. Motion carried.

Hankins moved, seconded by Hartman, to convene into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried on a unanimous roll call vote at 7:05pm.

- Trustees discussed an employee leave request.

Hankins moved, seconded by Hartman, to reconvene in open session at 7:12 pm. Motion carried.

Buchholtz moved, seconded by Ver Voort, to approve the Training Librarian's leave request. Motion carried.

Having completed the agenda, the meeting was adjourned by President Looker at 7:14 pm.

Respectfully submitted,

Melissa Knight
OWLS Administrative Assistant.