

Outagamie Waupaca Library System
Board of Trustees
February 16, 2017 Meeting Minutes

The meeting was called to order at 6:08 p.m. by President Herman at the Appleton Public Library.

PRESENT: Bobbie Buchholtz, Terry Dawson, Diane Forsythe, Michelle Frola, Peter Gilbert, Marilyn Herman, Cathy Thompson, Marcia Trentlage, Garth Zimmermann.

EXCUSED: Will Bloedow, Patricia Craig, Carol Diehl, Diane Forsythe, Michelle Frola, Paul Girod, Mike Hankins, David Hovde.

OTHERS PRESENT: Gerri Moeller.

Gilbert moved, seconded by Dawson, to approve the consent agenda consisting of the minutes of the January 19, 2017 meeting, checks numbered 29942-29980, inclusive, in the amount of \$92404.91 , 11/13/16-2/11/17 payroll-related expenditures in the amount of \$185,777.23 and the January 2017 financial report. Motion carried.

DIRECTOR'S REPORT

The Director's report was shared in writing ahead of the meeting. Moeller also shared that the Marion Public Library has chosen a new director who will start in May.

ACTION ITEMS

Zimmermann moved, seconded by Forsythe to approve the Information Security Policy with changes. Motion carried.

Herman moved, seconded by Zimmermann to approve the OWLS Annual Report, with changes. Motion carried.

Forsythe moved, seconded by Trentlage to continue the OWLS Education Policy, removing the reference to the Attendance at National Conference Policy and replacing it with a reference to the OWLS Employee Handbook. Motion carried.

DISCUSSION ITEMS

The Board discussed the state of Wisconsin health insurance changes. Wisconsin's Group Insurance Board has recommended moving to self-insurance, although this recommendation must still be approved by the state Legislature's budget committee. There may be changes to benefits or additional costs to local employers under this new plan. Additionally, it's possible that one of the plan options available to local employers may be eliminated, in order to streamline offerings. If this happens, OWLS might need to either pay more in costs, or offer a plan with fewer benefits.

The Board held brief discussion on current OWLS staffing and the OWLS Technology Plan, which will be submitted to the board for approval at the March meeting.

The Board also discussed the OWLSnet Fees Committee Recommendation, including updates from the January AAC meeting and a discussion at the NFLS Board meeting. From Moeller's attendance at the NFLS Board meeting, she learned that the NFLS Board intends to send a letter to the OWLS Board. The OWLS Board will wait for the letter to respond.

While the OWLS Board has a number of new trustees, other trustees are also interested in attending a new trustee orientation session. The Board asked Moeller to send out a poll to find a date for training. New trustees availability will be prioritized.

Board binders were updated and available for pickup. Discussion of Trustee Essentials #11 was postponed until the next meeting.

The meeting was adjourned by President Herman at 7:34 p.m.

Respectfully submitted,

Bobbie Buchholtz
Secretary/Treasurer