

**Outagamie Waupaca Library System**  
**Board of Trustees**  
May 14, 2015 Meeting Minutes

The meeting was called to order at 7:17 p.m. by President Diehl at the Appleton Public Library.

PRESENT: Bobbie Buchholtz, Terry Dawson, Carol Diehl, Peter Gilbert, Paul Girod, Mike Hankins, Marilyn Herman, David Hovde, Eunice Lawrence, Theresa Rechner, Marcia Trentlage.

EXCUSED: Will Bloedow, Patricia Craig, Richard Goldsmith, Linda Hagen

OTHERS PRESENT: Gerri Moeller.

Trentlage moved, seconded by Lawrence, to convene into closed session pursuant to Wis. Statutes 19.85 (1)(c) for the purpose of considering specific employment matters. Motion carried.

Girod moved, seconded by Trentlage, to return to open session at 7:45 p.m. Motion carried.

Dawson moved, seconded by Trentlage, to direct the Personnel Committee to proceed with a performance review of the Acting Director. Motion carried.

Trentlage noted that she was erroneously listed as absent in the April 23, 2015 draft meeting minutes. Hankins moved, seconded by Buchholtz, to approve the minutes of the April 23, 2015 meeting as corrected. Motion carried.

Hankins moved, seconded by Lawrence, to approve checks numbered 28964 -29007, inclusive, in the amount of \$340,561.48 and 4/19/15-5/2/15 payroll-related expenditures in the amount of \$24,990.98. Motion carried.

Moeller noted that there was a discrepancy in the intersystem compensation to the Marion and Clintonville Public Libraries. She is working to resolve. Girod moved, seconded by Rechner, to approve the April 2015 financial report. Motion carried.

Moeller presented the second 2015 System Aid payment letter. There were no questions. Diehl asked about compensation for Krumwiede. Moeller stated that she will contact him on behalf of the board.

**DIRECTOR'S REPORT**

In addition to the written Director's report, Moeller reported that an OWLS Director's meeting will be held immediately after Friday's AAC meeting to discuss joint planning.

#### OLD BUSINESS

Moeller noted that the auditor felt the OWLS board actions at the April meeting were satisfactory. Now that the April minutes are approved, they will be forwarded to the auditor to resolve the budget approval issue from last November.

Moeller stated that she and NFLS director Merrifield have talked about updating the Automation Services Agreement and will be meeting soon to talk over proposed changes.

Moeller presented a draft Outagamie County Library Services plan for 2015-2019. Trends were discussed, and additions were suggested. Board members were asked to review the document for discussion and/or decision at the next Board meeting.

Service to residents outside of Outagamie and Waupaca Counties was discussed. In particular, Waupaca County libraries are now able to bill Shawano County, since the Shawano City-County library is not considered a consolidated county library. Moeller will discuss this more with the involved parties and bring the issue back to the board at the next meeting.

The Shiocton library has extended an employment offer to a new director. The director is expected to start the end of May. Shiocton continues to make progress in their compliance plan of action.

#### NEW BUSINESS

The board discussed the Joint Planning proposal with Winnefox, to be conducted by WiLS. Herman moved, seconded by Girod to proceed with, encourage and fund the proposed joint planning proposal from WiLS. Motion carried.

Trentlage moved, seconded by Buchholtz to approve the 2014 fund balance. Motion carried.

The meeting was adjourned by Diehl at 8:37 p.m.

Respectfully submitted,

Terry Dawson  
Secretary/Treasurer