

Outagamie Waupaca Library System
Board of Trustees Personnel Committee
November 10, 2022 Meeting Minutes

The meeting was called to order at 4:01 pm by Bradley Shipps online via GoToMeeting.

PRESENT: Mitesh Ajmera, Marilyn Herman.

OTHERS PRESENT: Michelle Frola, Bradley Shipps.

EXCUSED: Cathy Thompson.

Ajmera moved, seconded by Herman, to approve the agenda. Motion carried.

Herman moved, seconded by Ajmera, to approve the minutes of the August 15, 2022 meeting. Motion carried.

Herman moved, seconded by Ajmera, to recommend approval of the revised Employee Handbook. Motion carried.

Frola moved, seconded by Ajmera, to recommend approval of the updated Director job description. Motion carried.

The committee recommended that the 2023 personnel committee review and revise the director evaluation survey prior to implementation in October 2023.

Frola moved, seconded by Ajmera, to move into closed session pursuant to section 19.85(1)(c) Stat. for the purpose of considering specific employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion carried on a unanimous roll call vote.

Employee compensation
Director's performance evaluation

Quorum was lost during the closed session, so the meeting was adjourned without further action. Further discussion will occur at the full board meeting on November 17.

The meeting adjourned at 5:47 pm.

Bradley Shipps
OWLS Director