



**Library Associate, Youth Services ([Job Description](#))—Part-time (24-29 hours)**

**Position #1**

**Salary: Scale starts at \$14.00/hr after 6-month probation, starting salary depends on experience**

The Waupaca Area Public Library is seeking an outgoing and creative candidate with experience working in early education to join our award winning Youth Services team. The position includes a particular emphasis on assisting with Youth programming, and relevant experience will be considered favorably. A heart for working with youth is a must! The work environment is fast paced with an emphasis on teamwork. The ideal candidate will be a creative problem solver with a growth mindset who can think on their feet and thrive in a changing and highly collaborative environment. Strong customer service and communication skills and the ability to work with individuals of all ages are required.

**Responsibilities:**

- Checks materials out and sometimes also checks materials in.
- Answer directional and reference questions and assist with technology.
- Assist with youth programming and services.
- Shelving materials that have been returned.
- Covers some weekend shifts on a regular rotation. Works one evening shift per week.

**Requirements:**

- Ability to perform repetitive movements over a 4-5 hour shift, bending, lifting and moving items and standing for extended periods of time.
- Ability to lift 50 lbs or more.
- Ability to learn and adapt to new technologies.

The position schedule is somewhat flexible but will include participation in a rotating weekend shift to include Saturdays 8:30am to 2:00pm.

To apply, please complete the following job application and return to Waupaca Area Public Library by June 20, 2025 or until position is filled: <https://waupacalibrary.org/wp-content/uploads/sites/16/2023/07/Application-Form.pdf>

Position is open until filled.

Contact for this posting:

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Library Director