

**Outagamie Waupaca Library System
Board of Trustees Executive Committee**
August 21, 2025 Meeting Minutes

The meeting was called to order at 6:00 pm by Looker.

PRESENT: Bobbie Buchholtz, Pete Gilbert, Steve Hart, Wendy Hartman, Bastia Looker.

OTHERS PRESENT: Bradley Shipps.

Hartman moved, seconded by Gilbert, to approve the agenda. Motion carried.

Buchholtz moved, seconded by Hart, to approve the minutes of the April 17, 2025 meeting. Motion carried.

Shipps provided an update on the audit RFP and the OWLS-NFLS merger feasibility exploration with WiLS.

Buchholtz reported on the work of the 50th anniversary planning committee. We will put down a \$500 deposit for the venue to reserve October 8th, 2026.

Shipps shared information on the library subs pilot program that will be included in the 2026 budget and plan.

The committee discussed the 2026 draft budget and new and priority activities to be included in the system plan.

Shipps proposed that use of any 2025 surplus be decided at the January 2026 board meeting.

Having completed the agenda, Looker adjourned the meeting at 7:55 pm.

Respectfully submitted,
Bradley Shipps, OWLS Director